

Neighbourhoods Select Committee (Chairman – Councillor N Bedford)

Work Programme 2018/19

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) KPIs 2017/18 – Outturn Position	First meeting of each municipal year	Outturn report for 2017/18. (COMPLETED)	26 June 2018 20 September 2018 20 November 2018 29 January 2019 19 March 2019
(2) Corporate Plan Key Action Plan 2017/18 – Outturn Position	First meeting of each municipal year	Outturn report for 2017/18. (COMPLETED)	
(3) Corporate Plan 2018-2023 – Performance Report (quarterly) for 2018/19	Quarterly	(NB: Incorporates NSC KPIs) Q1 & Q2 November 2018 Q3 January 2019 2019/20 NSC KPI targets (report) March 2019	
(4) Directorate Business Plan 2019/20	19 March 2019	Relevant Portfolio Holders to present highlights of priorities and service challenges for their portfolio for the next municipal year (MY) to the final select committee meeting in each MY.	
(5) Transformation Projects – new	As appropriate	Details of new projects to be submitted for scrutiny relevant to this select committee.	
(6) Transformation Projects – closure and benefits reports	As appropriate	Details of reports to be submitted for information relevant to the this select committee.	
(7) Local Plan – to receive regular updates on the current position	Update to go to each meeting	To keep a watch in brief on the position of the District's Local Plan.	
(8) Leisure Management Contract	As appropriate: November 2018	To review the Council's leisure contract with Places for People Leisure from April 2017. (NB: Last Board meeting 27 September 2018).	
(9) Environmental Enforcement Activity	March 2019	Annual report to this select committee.	

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(10) Corporate Green Working Party – progress	As appropriate: January 2019	(a) To monitor and review the Council's progress towards the development and adoption of a corporate environmental policy / energy strategy. (b) To receive Officer full progress report (<u>not</u> Minutes) of December 2018 meeting.	
(11) Environmental Charter – 6-monthly updates	June 2018	To receive an annual update of the Council's Environmental Charter as agreed on 28 June 2016. (COMPLETED)	
	January 2019	To receive 6-monthly updates on the progress of the Environmental Charter as agreed on 26 June 2018.	
(12) Off-Street Parking Service – yearly review	June 2018	To annually review off-street parking services to 31 March 2018. NSL contract started April 2017. (COMPLETED)	
(13) Emergency Planning and Corporate Health and Safety Arrangements	September 2018	To receive a presentation on the Council's emergency planning and corporate health and safety arrangements. (COMPLETED)	
(14) Air Quality Officer	June 2018	Presentation made. (COMPLETED)	
(15) Public Health Officer	June 2018	Presentation made. (COMPLETED)	